# YEARLY STATUS REPORT - 2021-2022

| Part A |
|---|
| **Data of the Institution** |

| 1.Name of the Institution | Dr. Arun Motghare Motghare Mahavidyalaya |
|---|---|
| • Name of the Head of the institution | Dr. Arun L. Motghare |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 07185253907 |
| • Mobile no | 9422147769 |
| • Registered e-mail | drarunmotgharecollege@gmail.com |
| • Alternate e-mail | - |
| • Address | At Post Kondha-Kosra, Tah-Pauni, Dist. Bhandara |
| • City/Town | Kondha-Kosra |
| • State/UT | Maharashtra |
| • Pin Code | 441908 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | |
|---|---|
| • Financial Status | **UGC 2f and 12(B)** |
| • Name of the Affiliating University | **Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur** |
| • Name of the IQAC Coordinator | **Rajesh I. Bansod** |
| • Phone No. | **07185253907** |
| • Alternate phone No. | **7887438120** |
| • Mobile | **8805147424** |
| • IQAC e-mail address | **drammiqac@gmail.com** |
| • Alternate Email address | **rajeshbansod2488@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | https://www.drarunmotgharemahavidyalaya.org/AQAR_2020-21/AQAR_2020-21.pdf |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://www.drarunmotgharemahavidyalaya.org/Academic_Calendar2018-2019/AcademicCalender21-22.pdf |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **C** | **1.79** | **2016** | **05/11/2016** | **04/11/2021** |
| **Cycle 2** | **B** | **2.17** | **2022** | **09/11/2022** | **08/11/2027** |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | **01/07/2015** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nil** | **Nil** | **Nil** | **00** | **00** |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** |

| | | |
|---|---|---|
| • Upload latest notification of formation of IQAC | View File | |
| **9.No. of IQAC meetings held during the year** | **04** | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **Yes** | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**Organized Blood Donation Camp ( 18th September 2021)**

**Prepared SSR for NAAC Cycle-II**

**Conducted 'College Level Competitive Examination'**

**Installed Fire-extinguisher system**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| To promote extension services through Extension Units | NSS conducted 07 Days NSS camp at Lonara village from 20th to 26th March 2022. |
| To arrange alumni meet | Alumni meet was arranged and feedback was taken on academic and non-academic issues |
| To arrange parents-teacher meet | Parent-teacher meet was conducted and feedback was taken |
| To take feedback from students | Feedback was taken at the end of the session |
| To ensure faculty participation in Faculty Development Programs and other courses | Faculty participated in FDP and Refresher Courses |

## 13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| College Development Committee | 13/02/2023 |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---|---|
| 2021-2022 | 24/12/2022 |

## 15.Multidisciplinary / interdisciplinary

The institute conducted national level webinar on 'New Education Policy' on 25/08/2020. In order to introduce new UG/PG Programs, the national policy on multidisciplinary and interdisciplinary at program level has been discussed at institute level. However, the policy can be implemented in true sense once the institution gets autonomy.

## 16.Academic bank of credits (ABC):

The training on the concept and policy of Academic Bank of Credit is being conducted for the faculty members of institute. The college

being affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, the guidelines will be sought from the authorities to implement the policy of Academic Bank of Credit.

**17.Skill development:**

The institute is planning to conduct skill development program as per national qualification frame work very soon. The discussions are in pipeline with industry and business for conducting such programs.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The faculty members have been trained of NEP with special reference to the Indian knowledge system.

The institute provides inputs on different course teaching in local languages and Indian culture is being spread through different extra-curricular activities and celebration of national/international days.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The training program on outcome base education was conducted for faculty members of the institute. The programs educational outcomes, program outcomes and course outcomes are designed for all programs/courses. The teaching plan is developed as per the OBE requirements. The CO and PO attainments are calculated as per OBE policy.

**20.Distance education/online education:**

The institute is planning to start the distance education courses in collaboration with Open University of the state of Maharashtra.

# Extended Profile

**1.Programme**

1.1                                                                                    **388**

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
| --- | --- |
| Data Template | View File |

**2.Student**

2.1                                                                                    **1534**

Number of students during the year

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

2.2                                              **790**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.3                                              **445**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

**3.Academic**

3.1                                              **39**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

3.2                                              **75**

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

| 1.1 | **388** |
|---|---|
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

### 2.Student

| 2.1 | **1534** |
|---|---|
| Number of students during the year | |

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

| 2.2 | **790** |
|---|---|
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 | **445** |
|---|---|
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

### 3.Academic

| 3.1 | **39** |
|---|---|
| Number of full time teachers during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2<br><br>Number of sanctioned posts during the year | **75** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

## 4.Institution

| 4.1<br><br>Total number of Classrooms and Seminar halls | **14** |
|---|---|
| 4.2<br><br>Total expenditure excluding salary during the year (INR in lakhs) | **877837** |
| 4.3<br><br>Total number of computers on campus for academic purposes | **58** |

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. Based on the guidelines of the university calendar, the institute designs its calendar in alignment to university calendar.
2. Based on the time table, the teaching plan and lesson plans are developed by the faculty members.
3. Student centric teaching methods and activities are planned in the lesson plan/course plan. Teaching methods like demonstration, field visits, assignments, laboratory, projects, group discussion, quizzes, debates, assignment, class seminar, etc. are adopted apart from lecture method and improved lecture method.
4. The syllabus is implemented with the help of modern educational technology such as, power point presentation, YouTube, videos, etc.
5. The computer and internet facilities are provided to the

students. AS per the requirements, study tour and filed visits are arranged by the departments.

6. The academic audit committee periodically monitor for curricular review, the completion of syllabus within a session and conduct of class test as per the completion of unit in syllabus.The college take feedback from the stakeholder and makea need analysis of the learners of the area, do consultation with students, parents, teachers and alumni member.

7. The co-curricular and extra-curricular activities are organized as per the academic calendar for development of holistic personality of the students.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared at the beginning of the session which is based on the guidelines given in the Academic calendar provided by the University. All the activities are conducted as per the academic calendar. Internal Assessment and Evaluation Committee takes accountability of monitoring assessment and evaluation system closely run at various departmental and college level. Assessment of students' academic performance is carried out by unit test, group discussion, surprise tests, viva, interaction and practical at science lab. College teachers conduct internal assessment of 20 marks which consist of assignment submission, oral test, seminars, attendance and discipline of the students. Evaluation of all first year students is done to identify slow and advanced learners.

Results of the previous year examination are recorded by the concerned teachers and heads. Feedback from alumni and parents is collected and taken covering the points of evaluation of students on different parameters like syllabus, teachers, infrastructure facilities etc. Teacher does the result analysis on the basis final result of each semester and makes a planning for next session. This planning of next session is based upon improvement of the students.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

**requirement for year: (As per Data Template)**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | **No File Uploaded** |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The Knowledge of Arts, Commerce, Science,Home-Science and Management is imparted by the institution through 04 UG & 14PG Programmes. Issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are integrated by the teachers as a part of teaching - learning process. All the crosscutting issues are the inseparable part of the curriculum. Besides, some extra-curricular activities are conducted to integrate these crosscutting issues through NSS, Women Cell and other committees. Birth and death anniversaries of national heroes are celebrated to incorporate human values and ethics. 'International Women Day is observed' and programs on women empowerment and gender equality are conducted. Environment Study is a mandatory subject for all UG second year students. World Environment Day, World Wildlife Day, Ozone Layer Conservation Day are observed.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**3**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**56**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| | |
|---|---|
| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution** | **B. Any 3 of the above** |

**from the following stakeholders Students Teachers Employers Alumni**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.drarunmotgharemahavidyalaya.org/AQAR/Feedback.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://www.drarunmotgharemahavidyalaya.org/AQAR/Feedback.pdf |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**767**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

365

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For slow learners:

The number of slow learners is greater than that of advanced learners and the reason is obvious that most of the students belong to rural and socio-economically weaker background. Following activities are conducted for slow learners.

- Extra-classes/ remedial classes are conducted for each subject.
- Basic English grammar is taught in Tutorial English class.
- Self-study material is provided by subject teachers.
- Guest lectures are organized to motivate slow learners.
- Classroom seminars and group discussions are organized.
- Teachers conduct oral tests/ interactive sessions after the end of each unit/ topic so that the slow learners can be engaged actively.
- After the completion of syllabus, revision is done for slow learners.
- Previous years university examinations question papers are provided and every teacher has developed Question-Bank.
- Special counselling is given to slow learners by the appointed Mentor and Student Counselling Cell.

For advanced learners:

After identifying the advanced learners, it is important to provide them a platform which enables them to showcase and enhance their skills. The following activities are conducted for advanced learners.

- College level competitive examination is conducted every year to create awareness about the competitive examinations.
- Advanced learners are encouraged to participate in seminars, quiz competitions, debates and group discussions.

- **The college Magazine 'Arunodaya' is a good platform which gives them an opportunity to express their innermost ideas by writing articles, poems, stories etc.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File] |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **1534** | **39** |

| File Description | Documents |
|---|---|
| Any additional information | [View File] |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**The institute conducts UG and PG programs in Arts,Science Commerce and Management faculties. The teaching plans and lessons are prepared course wise. The course-wise learning activities are designed to achieve the course outcomes. These are stated in the course plan/ lesson plan. As per the instructional requirement of program and courses, the student centric methods such as field study, lab, seminars & presentations, field visits, group discussions, projects etc. are conducted.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File] |
| Link for additional information | **Nil** |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**The introduction of ICT has made the teaching-learning process**

more interesting and experimental. The teaching methods have improved and learning processes have become easy. All the teachers have good knowledge of ICT tools. Some teachers have created educational videos and uploaded on their own YouTube channels. All the teachers have created PPT's and they make good use of them to make the classroom teaching more effective. The following ICT tools for teaching- learning are available in our institute.

- 06 ICT enabled classrooms with interactive smartboards.
- Separate PC's in all departments.
- Free Wi-Fi is available in the college campus.
- Multi-media centre with 11 computers is available for the students in the library.
- The library is fully automated with Soul 0.2 software.
- The teachers are encouraged to attend Faculty Induction Programs, Refresher Courses, Faculty Development Programs, Webinars, Conferences and Workshops related to use of ICT and innovative teaching-learning methods.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

38

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**39**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**5**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**119**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The institution conducts 4 internal tests for each program. The following precautions/ initiatives are taken to maintain transparency.

1. The time-table for internal test is displayed on the notice-board well in advance.
2. The schedule for internal test is a part of the academic calendar and the dates are informed to the students in the beginning of the academic year.
3. The curriculum of each course is communicated to students before internal tests.
4. The marks obtained by the students in the internal tests are displayed on notice board.

In case of grievances and as and when required the internal test answer-books are shown to the students on demand

| File Description | Documents |
| --- | --- |
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The exam related grievances are addressed at institutional level for internal examination and at University level for external examination. The institutional level mechanism is formed in the capacity of examination committee to receive the grievances on internal tests. The SOP and guidelines are developed to address examination related grievances at institutional level. The students and parents are also madeaware of the same. The grievances related to course level is first addressed by the respective course faculty and if not resolved, it goes before the institutional level examination committee. Each grievance is resolved within three days. The grievances related to external examination are resolved by the grievance redressal mechanism established at University level.

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**The institution has developed the Program Outcomes for all educational programs (UG/PG). The framework of Outcomes based education is adopted in the development of learning Outcomes. For each program and courses under each program, the outcomes are defined at program level and course level, such as,**

1. **Program Educational Objectives**
2. **Program Outcomes**
3. **Course Outcomes**

**In the design of the outcomes, the guidelines provided by NAAC are adopted along with Bloom's Taxonomy. The program Outcomes and Course are displayed on the website as well as the faculty, staff and students are made aware about the implementation of the same.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |
| Upload COs for all Programmes (exemplars from Glossary) | <u>View File</u> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The institution evaluates Program Outcomes and Course Outcomes and the same are communicated to the students in the formal way of discussion in the classroom. The Outcomes areevaluated through the results of the internal assessments and examination conducted by R.T.M. Nagpur University. The student's performance in the University examinations is one of the key aspects for attainment of outcomes. The passing percentage of students is increasing remarkably. The progression of students to higher studies (from UG to PG) is increasing every year and it reveals the academic**

**quality of the institution.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**447**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.drarunmotgharemahavidyalaya.org/NAAC/SSS/SSS2021-2022.pdf

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

## 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | View File |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. **The faculty members are encouraged to attend seminar, conference and FDP.**
2. **The institute deputes the faculty to attend the program on IPR.**
3. **The faculty members are promoted to publish papers in Journals and Conference Proceedings.**
4. **The faculty members share their knowledge to students of other institutes through their guest lectures.**
5. **The library is enriched with 11896 books and number of reference books, journals, CD's & videos.**
6. **Educational tours and excursions are organized by the departments to give the students extra knowledge of the subject.**
7. **Laboratories are well equipped with instruments, modules, apparatus and modern equipment.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | <u>View File</u> |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <u>View File</u> |
| Any additional information | **No File Uploaded** |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**1**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**2**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The institute has developed a program calendar for curricular, co-curricular and extension activities. The extra-curricular activities that is extension activities are carried out in the**

neighborhood community. Through these activities, students are made aware of the social issues and they become capable of addressing these issues. These activities are very significant for holistic development of students. The extension activities conducted are either extension to the curricular task or activities conducted under NSS Scheme and other outreach program. To mention the few, following activities are regularly conducted by the institution. However, due to pandemic situation the numbers of activities conducted are very few.

1. Social Survey/ Economic Survey in the neighborhood community to understand the socio-economic status of the livelihood.
2. On 19th Sept. of every year, on the occasion of Death Anniversary of Late. Shri. Laxmanji Motghare & Late Smt. Shevantadevi Motghare, the institute organizes Health Check-up Camp, Blood Donation Camp, Cloth Donation, Eye Check-up and Eye-glass Distribution, Meals for the needy and older community etc.
3. Institute conducts programs like Aids Day, Environment Day, and Women's Day to sensitize them to the social issues.
4. The institute organizes Yoga Training, Sports and cultural activities for the holistic development. The organization of such events enhances the holistic development of the students. It has been experienced that the number of students participate in such activities is increasing day by day and further the social and personal behavior of the students have been seen with a significant improvement.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | [View File](#) |
| e-copy of the award letters | **No File Uploaded** |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**6**

| File Description | Documents |
|---|---|
| Reports of the event organized | [View File](#) |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | [View File](#) |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**366**

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | [View File](#) |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

4

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure: There is a 'college Development Committee' to look after the maintenance, repair and constructional work related to the building. The building is newly constructed so there is no

maintenance till date.

Laboratories The institute has 07 laboratories 05 of science department and 2 is Arts department. The support staff cleans and maintains the physical infrastructure, equipments etc.

Library The library is user friendly and kept dust free and ventilated. The attendants keep the library premises clean.

Sports The grounds are cleaned for practice and to conduct the games. Volleyball, Kabaddi, Badminton grounds are well maintained. Shot -Put , Long Jump are kept prepared. The Indoor Games like Carom sets, Badminton, Chess and Yoga are regularly supervised by the staff . The college has large play ground with 200 mts running track

Computers The institute has availed computers, laptops, internet connectivity, Wi-Fi, LAN facility, anti-virus and IT equipments.The LCD projectors are used for various purposes like teaching, video conferencing, webinar etc.

Classrooms are cleaned by the support staff. The ICT classrooms are regularly supervised and maintained by the technicians.

Generator

CCTV

Ramp For Handicap Students

Separate Parking for two weeler & Four Weeler

Fire Extension etc.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a room the field of sports. Every year college organizes collegiate tournaments on college level.

- **Outdoor Game: -** A spacious 2 acre play grounds is available for outdoor games like as Kabaddi, Kho-Kho, Cricket, Volleyball, Badminton etc. in college campus.
- **Indoor Game: -** Facilities for the sports like Chess, Carom etc are provided to students in the college campus only.
- **Running Track:** the college has 100 mts and 200 mts track for running.
- **Yoga Center:-** The college has a yoga center for students and staff.
- **NSS: -** The NSS Group of the college is very active and dynamic. Every year 100 students are enrolled for NSS. NSS activities are spread throughout the year.
- **GYM:-** The institute GYM was bulded last year.

Following are some major activates are conducted,

tree plantation, blood donate camp, Dental checkup, eye checkup camp, cleanliness, water literacy, swachh bharat abhiyan etc.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | **Nil** |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

06

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.drarunmotgharemahavidyalaya.org/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR**

**in lakhs)**

**877837**

| File Description | Documents |
| --- | --- |
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Name of the ILMS Software - INFLIBNET Soul 2.0**

**The institute Library has been automated using integrated Library Management System (ILMS). The institute has purchase INFLIBNET Soul 2.0 software in 2015.it is very user-friendly software develops by INFLIBNET Centre. Some features of software are**

- **100% assurance for import of other library software data to LIB-Man**
- **MARC facility is available for library searching data**
- **Follow all library latest standards such as MARC-21, Library Congress Standards, AACR-2**
- **Fully documented user manual**
- **Best backup & recovery Reports/data export to excel & PDF.**
- **OPAC: On-line Public Access Catalogue facility is available to search reading material. It saves time, labor and money to access any reading resources.**

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Paste link for Additional Information | **Nil** |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | **C. Any 2 of the above** |
| --- | --- |

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**92727**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**50**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Computer Updating: Presently, there are 58 computers available in the institute. Most of the computers are from Lenovo & HCL Company with Window 10 operating system.**

**Laptops: The institute has one laptop with the latest features.**

**Internet Facility: The institution has a broadband connection of 5 Mbps speed.**

**Wi-Fi: A free Wi-Fi facility is available inside the campus. Library head looks after the internet needs and upgrades the software and systems. All the systems, printers, copiers, and scanners are LAN synced with the internet facility.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

## 4.3.2 - Number of Computers

**58**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| List of Computers | [View File](#) |

| 4.3.3 - Bandwidth of internet connection in the Institution | D. 10 - 5MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**377087**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | [View File] |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File] |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has always been committed to provide quality education to the students. The office and classrooms have been made airy as well as proper arrangement is done for natural light to increase and create the work efficiency of the lecture and administrative of the staff.

Infrastructure: There is a 'college Development Committee' to look after the maintenance, repair and constructional work related to the building. Timely maintenance is done.

Laboratories The institute has total 07 laboratories for science and Arts departments. The support staff cleans and maintains the physical infrastructure, equipments etc.

Library The library is user friendly and kept dust free and ventilated. The attendants keep the library premises clean. The library area, including reading room and stack room are cleaned regularly.

Sports The grounds are cleaned for practice and to conduct the games. Volleyball, Cricket, Kho-Kho, Kabaddi, Badminton grounds are well maintained. The Indoor Games like Carom, Badminton, Chess and Yoga are regularly supervised by the staff.

Computers The institute has availed computers, laptops, internet connectivity, Wi-Fi, LAN facility, anti-virus and IT equipments. The computers are used for various academic and administrative purposes. The LCD projectors are used for various purposes like teaching, video conferencing, webinar etc.

Classrooms are cleaned by the Cleaning staff. Classrooms are used for college, university and government examinations like competitive exam, C.A Exams, Typing exams etc.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**1218**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | [View File](#) |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | [View File](#) |

| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Link to Institutional website | https://www.drarunmotgharemahavidyalaya.org/AQAR/5.1.3.pdf |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**576**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**576**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | **No File Uploaded** |
| Details of student grievances including sexual harassment and ragging cases | View File |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**13**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | **No File Uploaded** |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**52**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**1**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**2**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The institute has mechanism to appoint students' representatives as per the guidelines of statutory bodies.**

**The student's representatives are the members of following statutory bodies.**

1. **College Development Committee**
2. **Internal Quality Assurance Cell**
3. **Internal Grievances and Redressal Committee**

**At institute level the student's representatives are appointed on the following committee.**

1. **Sport and Cultural Committee**
2. **Disciplinary Committee**
3. **Different Sub-Committees for conduct of programs in the institute**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Upload any additional information | [View File](#) |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has established 'The Alumni Association' because the alumni are one of the most important stakeholders of the institute. The Alumni Association is not registered but functional. Alumni meets are organized by the institute every year. The successful alumni share their experiences & motivate the regular students during the meeting. Alumni What's App group is created to keep contact with them and notices regarding the meetings are circulated in the group. Every year new alumni are added to the group. Advertisements for new recruitments are shared by them. Alumni feedback is taken every year and the suggestions given by them are always welcomed.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute Mission and Vision is as stated below:

Mission-

To offer higher education (UG & PG) to the rural, socioeconomically disadvantaged group and to prepare them for employment, self-employment, holistic development, a good citizen and a lifelong learner with a state of art facilities & academic environment, student centric approach and a team of qualified teaching faculty.

Vision-

The institutional vision is to be an autonomous institute with Interdisciplinary and Multidisciplinary research center, enhanced placement and center for excellence in skill development for rural community.

In tune with the mission and vision of the institute, the institute has taken initiative to conduct different skill development programs, exposure to the real life world, arranging the expert lectures and training for competitive examinations, etc. The institute has set up committees to plan and organize these programs. In addition to this, the institute governing body and college development council has taken initiative to start up additional post-graduate and research programs. In the recent past new PG programs like MBA are started in the institute. The institute has developed the Hobby Laboratory to develop the analytical skills, research skills and creation & transfer of knowledge. The hobby laboratory has a unique model of multidisciplinary approach. The governance of these initiatives is done through formation of different committees at institute level.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal of the institute looks after the day-to-day office administration and financial affairs of the college and works hard for the development of the college. Management has been decentralized by giving adequate representation to teachers, non-teaching staff and students for the development of the college. The head of the department is entrusted with the responsibility of teaching in the college,organizing various seminars, conducting research, incorporating innovative experiments in teaching and learning, organizing educational trips, organizing sports competitions, organizing cultural programs etc. Administrative staff is given different responsibilities for admnistrative work. The college forms various committees to carry out important activities or assigns tasks accordingly. In order to make the project a success, the members, staff and students of various

**committees actively participate in the given procedure.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The institute has a vision to be an autonomous institute with Interdisciplinary and Multidisciplinary research center, enhanced placement and center for excellence in skill development for rural community. In tune with the vision the institute has developed the perspective plan and strategic plan. The following are the goals of the perspective plan.**

1. **Faculty development programs,**
2. **Promoting higher education and lifelong learning amongst teaching staff through research programs;**
3. **Obtaining the research grant from government and nongovernment organization;**
4. **Organization of seminars, conferences and workshops to promote creation & transfer of knowledge and boost research activities at UG & PG level;**
5. **Establishment of personal and professional development center;**
6. **Establishment of placement cell and entrepreneurship development cell;**
7. **Starting a research centre for the award of Phd. and focus on local research needs;**
8. **Establishment of e-governance including LCMS;**
9. **Collaboration and MOUs with institutes and business organization;**
10. **Setting up of community development centre to cater the needs of rural population;**
11. **Award of autonomy to the institute.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | [View File](#) |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Management Body:** Late Shri Laxmanji Motghare Charitable Trust, Nagpur is an Educational Trust established in 1998. In 2000, it established its first higher educational institute, Dr. Arun Motghare Mahavidyalaya at Kondha-Kosra, to impart higher education to the rural and backward students of the region. The management body is comprised of 5 members including President, Vice-President, Secretary, and Treasurer. It supervises the overall functioning of the institute and works for the development of the institute.

**College Development Committee:** CDC is the most important committee at the institutional level. It is constituted as per the norms laid down by the Maharashtra Public University Act, 2016. It is comprised of 15 members. It prepares annual budgets and financial statements, works for the academic development of the college, and suggests the management for the augmentation of infrastructure and up-gradation of the teaching-learning process.

**Principal and Administrative Staff:** The principal is the administrative and academic head of the institution. Administrative and academic activities are monitored by the principal. Non-teaching staff members help him to carry out administrative activities whereas the teaching staff members assist him for the effective implementation of academic policies.

**Service Rules, Procedures, Recruitment, and Promotion:** The Management Body follows the rules and regulations of the UGC, procedures mentioned in Maharashtra Public University Act 2016 and statutes of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur for service rules and recruitment.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the institution webpage | https://www.drarunmotgharemahavidyalaya.org/Organogram.pdf |
| Upload any additional information | **No File Uploaded** |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | View File |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Following Welfare Measures are in the place for the teaching staff and non-teaching staff**

1. **LIC premium deduction through salary**
2. **Group Insurance**
3. **General Provident Fund Scheme**
4. **Pension Scheme for Employees**
5. **Leave: Medical Leave, CL, EL**
6. **Medical Reimbursement**
7. **Mahabank Salary Scheme.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**3**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**All the teaching staff members are instructed to submit their performance based Appraisal System (PBAS) every year. The PBAS format is designed as per the norms of UGC and R.T.M.N. University Nagpur. After that according to the circular from Hon. Joint**

Director, Higher Education, Nagpur Division Nagpur, the procedure is followed for further scales or grades. Proposal of all eligible teachers are sent to office of the Joint Director, Nagpur through the Principal. After fulfilling the required criteria as per the rules, the employees are properly appointed for the next scale or grade. The academic and other work done by the teachers is evaluated every year. And they are instructed by the principal to improve their performance e.g. increasing number of books published, writing research articles, undertaking minor and major research projects, etc. Teaching staff is promoted on the basis of seniority. At the end of the academic session, the final semester students fill out a feedback from prepared by IQAC, regarding curriculum and teaching- learning process and the feedback form is evaluated by IQAC, the evaluation report is prepared based on it. This evolution report is kept confidential. The institution also follows the procedure of the appraisal of non- teaching staff by filling their Annual Confidential Reports (CR). The submitted data by teaching and non- teaching staff is taken into consideration for their placements and promotions.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute conducts internal and external financial audits regularly. The internal audit committee is appointed to control financial flow as per the budgetary providence. The financial control and audits are done on a quarterly basis and in context to the head of receipt and expenditure. A three-member committee headed by the principal conducts an internal audit. The comments given by the external auditor are minutes traced and observed apart from the budgetary control. The institute conducts internal and external financial audits regularly. The internal audit committee is appointed to control financial flow as per the budgetary providence. The financial control and audits are done on a quarterly basis and in context to the head of receipt and expenditure. A three-member committee headed by the principal conducts an internal audit. The comments given by the external

**auditor are minutes traced and observed apart from the budgetary control. The external financial audit is annually done by the institute. Mr. Manoj D. Sharama, C.A. is appointed as an external auditor. The annual audit reports are submitted to the charity commissioner every year.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**0**

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The college has a clear and transparent policy for generating the funds required for the administrative, educational and developmental work of the college. The budget is prepared by the College Development Committee. At the beginning of the academic session, the requisition of the required material is requested from the various departments while preparing the budget and it is prepared accordingly. Purchases and expenditures are made according to the receipts and budgets received from various departments. The records, bills, and vouchers of everything purchased and sold are recorded in the college audit and account book, under the supervision of the principal. The college receives salary grants from the government and the salary is credited to the accounts of the staff members as per the norms of the government. The college also receives financial assistance from**

the Government of Maharashtra, in the form of tuition fees. In addition to this, the college gets financial assistance in the form of admission fees which is very minimal.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. ICT:

The institute has initiated the development of information, communication and technology tools in education. The department and faculty members have been trained to use ICT tools and techniques. The departments have widerange of ICT tools such as PPT, YouTube Videos. All teachers have created number of PPT's and YouTube videos. These efforts of the faculty members have benefited the students and made the teaching-learning process more interesting as well as interactive.

1. FDP:

The in-house and out-station faculty training activities are promoted by the institute. The IQAC ensures that the faculty members undergo the mandatory training programs as per the UCG guidelines (Orientation, Refresher, FDP). In addition to this the faculty members are promoted to attend online and offline FDP.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute has formed a committee to review teaching learning

process and implementation of academic

/ teaching plan. Academic audit and monitoring committee is formed to take the review of the following aspects and providing suggestion thereon.

1. Academic and Teaching Plan.
2. Implementation of educational activities as per academic plan.
3. Performance of students learning in internal test.
4. Result analysis.

The three-member inter-disciplinary committee is appointed to visit the departments once in a semester. The systematic framework is prepared to take the review and suggestions thereon.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The institute addresses gender equity and sensitization through curricular and co-curricular activities and by providing facilities for women on campus. The syllabus of most of the courses under Arts, Science, Commerce and Home Science programs covers gender equity. The institute organizes co-curricular activities to maintain the gender equity and sensitization such a as sports and cultural activities, celebration of women day, celebrate Birth Anniversary of Savitribai Fule, Rashtramata Jijabai etc. The girl students are also motivated to participate in seminar, presentation, field visits etc. The institute has created facility for women on campus such as safety and security, sanitary napkin vending machine and common rooms. There is also provision of separate seating arrangement in library. The institute is providing hostel facility for girls in near future. The women Cell plays a vital role to promote gender equity by organizing various activities and encouraging girl students to participate in such activities.**

| File Description | Documents |
| --- | --- |
| Annual gender sensitization action plan | https://www.drarunmotgharemahavidyalaya.org/AQAR/7.1.1%20A.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.drarunmotgharemahavidyalaya.org/AQAR/7.1.1%20B.pdf |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **B. Any 3 of the above** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Geo tagged Photographs | View File |
| Any other relevant information | **No File Uploaded** |

| 7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management |
|---|

There are three types of waste management facilities in the institution to keep the campus clean and eco- friendly. This includes Solid Waste Management, Liquid Waste Management and EWaste Management. The facility for management of biomedical waste, hazardous chemicals radioactive waste is not available in the institution, as we do not produce such waste.

**Solid Waste Management:**

Separate dust bins for wet waste and dry waste are placed in the corridors of each floor of the college-building. Dust bins are placed in faculty rooms, common rooms, library, office and staff members and students are advised to make use of them to keep the campus clean. Both the dry waste and wet waste are collected and stored in the pit behind the college-building and organic fertilizer is prepared by adding chemicals. This fertilizer is used for plants in the college-campus.

**Liquid Waste Management:**

Liquid waste generated from the campus directly goes to the septic tank.

**E-Waste Management:**

The irreparable electronic devices and their parts are sold to local scrap venders.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | View File |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling | B. Any 3 of the above |
|---|---|

**Maintenance of water bodies and distribution system in the campus**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | **No File Uploaded** |

**7.1.5 - Green campus initiatives include**

| | |
|---|---|
| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles**<br>2. **Use of bicycles/ Battery-powered vehicles**<br>3. **Pedestrian-friendly pathways**<br>4. **Ban on use of plastic**<br>5. **Landscaping** | **A. Any 4 or All of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | **No File Uploaded** |
| Any other relevant documents | **No File Uploaded** |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen            reading** | B. Any 3 of the above |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution takes different efforts and initiatives in providing an inclusive environment by organizing various activities. The following activities are organized in institution.**

**1.  Constitution Day**

2. **Human Right Day**
3. **Independence Day**
4. **Republic Day**
5. **Celebration of Chhatrapati Shivaji Maharaj Jayanti**
6. **Celebration of Dr. Babasaheb Ambedkar Jayanti**
7. **Cultural Activities**
8. **Marathi Language Day**
9. **Socio-Economic Survey**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**The institution organizes different programs/activities for sensitizing students and employees towards constitutional obligations.**

1. **Constitution Day ( Sanvidhan Din)**
2. **Human Right Day**
3. **Republic Day**
4. **Independence Day**
5. **Teacher Day**
6. **Mahatma Gandhi Jayanti**
7. **Chatrapati Shivaji Maharaj Jayanti**
8. **Dr. Babasaheb Ambedkar Jayanti**
9. **Subhashchandra Bose Jayanti**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | **Nil** |
| Any other relevant information | **Nil** |

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts** | **B. Any 3 of the above** |
|---|---|

**periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The following Days of National and International importance are celebrated in the institution.**

1. **International women day**
2. **Teacher Day**
3. **Swami Vivekanand Jayanti**
4. **Republic Day**
5. **Independence Day**
6. **Dr. Babasaheb Ambedkar Jayanti**
7. **Subhashchandra Bose Jayanti**
8. **Chhatrapati Shivaji Maharaj Jayanti**
9. **Constitution Day**
10. **International Yoga Day**
11. **Mahatma Gandhi Jayanti**
12. **Kranti Din Celebration**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | **No File Uploaded** |
| Geo tagged photographs of some of the events | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice -I**

1. **Title of the Practice: Preparing students for career through competitive exam.**
2. **Goals: To promote students for entering into competitive examination. To provide the career and guidance to students for competitive examination.**
3. **The Context: The students from rural region are deprived of facilities for career guidance for competitive examination. The interaction and feedback of students inspired the institute to develop the facilities and activities for the training of students.**
4. **The Practice: The institution has a practice of preparing the students for competitive examinations. Based on the experience the students from different faculties prepare to appear for MPSC/UPSC/Bank etc. competitive examinations**

**Best Practice -II**

1. **Title of the Practice: Hobby Laboratory**
2. **Goals: To develop the hidden and inner talent of the students. To develop the interdisciplinary and multidisciplinary knowledge base. To optimum utilize institute infrastructure for creation of knowledge.**
3. **The Context: The students from rural area in specific are deprived of the exposure to different day-to- day activities and its relation with the domain knowledge.**
4. **The Practice: The objective and purpose of the practice is to promote inner intent/talent of the students and creation ana transfer of knowledge across the disciplines It is a general observation that students from rural background are**

intelligent in different domains but however though to alive
of exposure they hardly get an opportunity to learn and
study across the disciplines

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.drarunmotgharemahavidyalaya.org/NAAC/BestPractices/Best%20Practicesnew.pdf |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Preparing youth for employment: The institute Dr. Arun Motghare
Mahavidyalaya is located in the remote place in the district
Bhandara. The institute from its beginning emphasizes on providing
curricular, co-curricular and extra-curricular activities to the
students coming in majority from remote and rural area. The
institute is offering 4 UG and 15 PG educational programs in arts,
commerce, science and home science faculty. Though the institute
is located in the rural area, the programs like Geography,
Zoology, Botany, English, etc. have been introduced so that more
employment opportunity will get created. The institute has
developed a state of art of Building and Infrastructure facility
includinglaboratory, Computer centre. The series of expert
lecturers, assignments, field-based activities, projects are
conducted for the education and training of students. The subject-
based learning activities are conducted for the development of
requisite skills. The program for communication development, life
skill development, sport and cultural are conducted on regular
basic to enhance the employability skills. The institute organizes
carrier guidance program to prepare students for future jobs. The
unique centre for competitive examination developed by institution
has benefited number of students. The overall development of the
students is the part of academic calendar of institution and
development of faculty members take efforts in the development of
employability skills among the students

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

**7.3.2 - Plan of action for the next academic year**

- **Submission of IIQA**
- **Preparation and submission of SSR for Cycle-II**