Late Shri Laxmanji Motghare Charitable Trust, Nagpur's

Dr. Arun Motghare Mahavidyalaya
Kondha-Kosra, Tah. Pauni, Dist. Bhandara

(Affiliated to RTM Nagpur University, Nagpur)

Annual Quality Assurance Report

2016-17

Submitted To :-

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BENGALURU -560010 INDIA

(An Autonomous Institution of the University Grant Commission)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Dr. Arun Motghare Mahavidyalaya, Kondha-Kosra

1.2 Address Line 1

> In Front of Power House Bhandara-Pauni Road, Kondha-Kosra, Tha. Pauni, Dist. Bhandara

Address Line 2

> ----

City/Town

> Kondha-Kosra

State

> Maharashtra

Pin Code

> 441908

Institution e-mail address

> drarunmotgharecollege@gmail.com

Contact Nos.

> 9422147769

Name of the Head of the Institution:

> Principal, Dr. Arun L. Motghare

Tel. No. with STD Code:

> 07185-253909

Mobile:

> 9422147769

Name of the IQAC Co-ordinator: Mr. Avinash G. Yette

Mobile: 9766054689

IQAC e-mail address: drammiqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   **MHCOGN23109**

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC (SC)/18/A&A/86.1 dated 05-11-2016

1.5 Website address: www.drarunmotgharemahavidyalaya.org

Web-link of the AQAR: www.drarunmotgharemahavidyalaya.org/AQAR2016-17.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C	1.79	2016	5
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   01/07/2015

1.8 AQAR for the year *(for example 2010-11)*   2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR _____ _____ (DD/MM/YYYY)
   ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State [✓] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [✓] No [ ]

Constituent College   Yes [ ] No [✓]

Autonomous college of UGC   Yes [ ] No [✓]

Regulatory Agency approved Institution   Yes [ ] No [✓]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✓] Men [ ] Women [ ]

                    Urban [ ] Rural [✓] Tribal [ ]

Financial Status   Grant-in-aid [ ] UGC 2(f) [✓] UGC 12B [✓]

        Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [✓] Science [✓] Commerce [ ] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) | .   --- |

1.12 Name of the Affiliating University *(for the Colleges)*

| Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | University |

University with Potential for Excellence | -- | UGC-CPE | -- |

DST Star Scheme | -- | UGC-CE | -- |

UGC-Special Assistance Programme | -- | DST-FIST | -- |

UGC-Innovative PG programmes | -- | Any other (*Specify*) | -- |

UGC-COP Programmes | -- |

2. IQAC Composition and Activities

2.1 No. of Teachers | 5 |

2.2 No. of Administrative/Technical staff | 1 |

2.3 No. of students | -- |

2.4 No. of Management representatives | 1 |

2.5 No. of Alumni | -- |

2. 6 No. of any other stakeholder and
   community representatives | -- |

2.7 No. of Employers/ Industrialists | -- |

2.8 No. of other External Experts | 1 |

2.9 Total No. of members | 9 |

2.10 No. of IQAC meetings held   2

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [1]

Non-Teaching Staff Students [1]   Alumni [--]   Others [--]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

If yes, mention the amount   [--]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [--]   International [--]   National [--]   State [--]   Institution Level [1]

(ii) Themes	"One Day Workshop on Sexual Harassment of Women at work Place" organised on 27/02/2017

2.14 Significant Activities and contributions made by IQAC

1. Marking the occasion of Death Anniversary of Late Shri Laxmanji Motghare& Late Smt. Shewantadevi Motghare 19ᵗʰ Sept. 2016, various activities such as, Blood Donation Camp, Eye Check-up Camp & Tree Plantation were conducted.

2. PBAS forms submitted to by staff member were assessed on and submitted to Principal's office on 30ᵗʰ April 2017.

3. For NAAC-Second Cycle Reaccreditation-IQAC has prepared seven criteria's of RAR by incorporating important suggestion given by the principal.

4. Criteria-wise lists of documents to maintain record is under preparation.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of Academic Calendar of institution for quality enhancement	Prepared academic calendar for the year 2016-17 and monitored the various programs organised as per given schedule.
Preparation of Subject-wise Annual Teaching Plans	Actual implementation of Annual Teaching Plans was monitored by filling the monthly progress report throught the academic Year

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

Management ✓   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	05	-	01	05
UG	Programmes M.A.		M.A.	
PG Diploma	Specialisation with 1. Marathi 2. English 3. Sociology 4. History 5. Political Science			
Advanced Diploma	02 B.A. B.Sc.	-	01 B.Sc.	02
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	07		02	07

Interdisciplinary	B.Sc.	-	-	With 6 Specialisation
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
       (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 Programmes M.A. B.A. Part-I B.Sc.
Trimester	Nil
Annual	B.A. Part-II & III

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [ ]   Students [✓]
    (On all aspects)

       Mode of feedback   :   Online [ ]   Manual [✓]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   Update of Syllabus of B.A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

   Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	06	Nil	Nil	Nil

2.2 No. of permanent faculty with Ph.D.   02

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

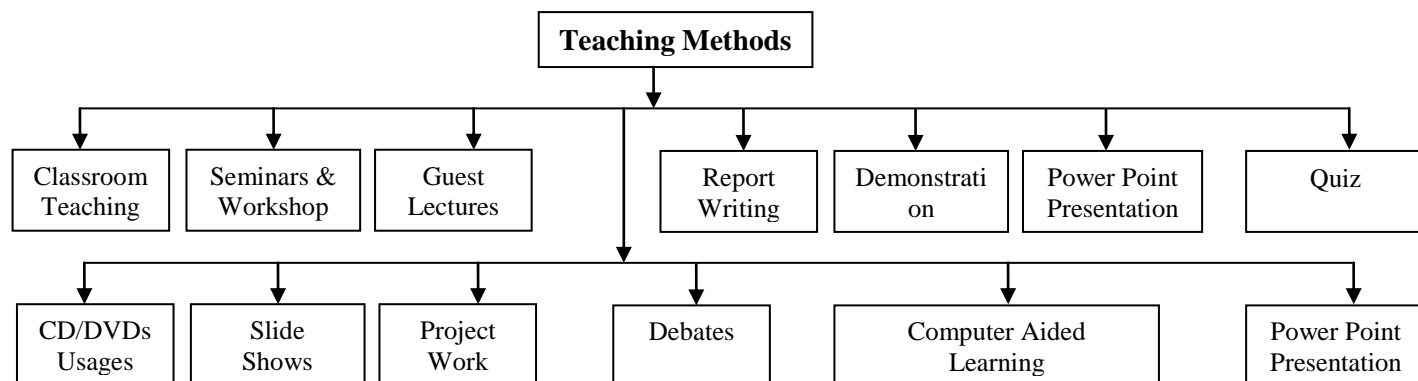| Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	32	-	-	-	-	-	-	01	32

2.4 No. of Guest and Visiting faculty and Temporary faculty   [--]   [--]   [34]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	-	03	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching Methods

- Classroom Teaching
- Seminars & Workshop
- Guest Lectures
- Report Writing
- Demonstration
- Power Point Presentation
- Quiz

- CD/DVDs Usages
- Slide Shows
- Project Work
- Debates
- Computer Aided Learning
- Power Point Presentation

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- **Examination Reforms Implemented**
  - Conduct of meeting for Exam. Supervisors.
  - Displaying of Examination related rules & Regulation
  - Formats prepared to keep record of-
    Student's class wise and block wise attendance.
    Supervisor's attendance report
  - Receiving the online question paper from the University through E-mode centre maintain confidential records.
- **Examination Reforms Implemented**
  - Continuous internal assessment for practical subject.
  - Novel teaching learning methods for internal evaluation are being introduced.
    - ✓ Group Presentations.
    - ✓ Viva on Project
    - ✓ Quiz Competitions.
    - ✓ Seminar Presentations

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

distribution of pass percentage : **Summer 2017**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	158	-	-	-	-	45.91
B.Sc.	95	-	-	-	-	60.00
M.A.	43	-	14	05	-	44.18

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teaching- Learning process is monitored by IQAC following ways:
  i.   Preparation of Annual Planning of each subject by teacher.
  ii.   Submission of Monthly Process Reports at the end of month to Head of the department.
  iii. Submission of these report to head of Institution for further needful.
  iv.   Appraisal of Staff by students at the end of term for each subject.
  v.   Analysis of these Appraisal forms submitted to Head of institutions in consolidated report format.
  vi.   Reflection of performance teacher is shown in confidential report.
  vii. Faculty development programme is organised every year.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmers	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	-	-	05
Technical Staff	-	-	-	04

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Industrial Visit, Guest Lectures, Study-Tours are organised to promote research activity in the institution.
- The staff is motivated to present their research work in the conference, seminars and also to publish their research work in the research journals/proceeding.

3.2   Details regarding major projects : Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects : Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01	03	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	03	-

3.5 Details on Impact factor of publications:

Range [3.20]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

- **Mr. Rajesh I. Bansod**
  1) "The Literature of the Indian Diaspora", Publication in National Seminars, ISBN 978-81-927767-9-8
- **Dr. Prashant V. Burade**
  1) 'वैरागड पर्यटन स्थळः एक भौगोलीक अभ्यास', Research Journal, ISBN 2394-6903
  2) 'गडचिरोली जिल्हयातील पर्यटन स्थळेः एक अभ्यास', International Research Journal, ISBN 2278-9308, Impact Factor:3.20
- **Mr. Arun B. Alewar**
  1) 'डॉ. बाबासाहेब आंबेडकरांची पत्रकारीता',सत्यशोधक इतिहास अकादमी,महाराष्ट्र राज्य', ISBN 978-93-5265-348-5
  2) 'असंघटीत क्षेत्रातील महिला कामगारांचे मानवी हक्क', Publication in National Seminar, ISBN 978-81-927767-7-4

- **Mr. Kamraj R. Ramteke**
1) "Women Reform: Dr. Ambedkar Contribution" सत्यशोधक इतिहास अकादमी,महाराष्ट्र राज्य', ISBN 978-93-5265-348-5
- **Mr. Avinash G. Yette**
1) "Freely Available Open Access Publication" Publication in National Seminars, ISBN 978-81-927767-5-0
2) "Human Rights and Education" Publication in National Seminars, ISBN 978-81-927767-7-4

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No.   Nil   Chapters in Edited Books   Nil

ii) Without ISBN No.   01

3.8 No. of University Departments receiving funds from

UGC-SAP   --   CAS   --   DST-FIST   --

DPE   --   DBT Scheme/funds   --

3.9 For colleges   Autonomy   --   CPE   --   DBT Star Scheme   --

INSPIRE   --   CE   --   Any Other (specify)   --

3.10 Revenue generated through consultancy   Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   Nil

3.13 No. of collaborations   International   Nil   National   Nil   Any other   Nil

3.14 No. of linkages created during this year   05

3.15 Total budget for research for current year in lakhs :

From Funding agency   Nil   From Management of University/College   Nil

Total   Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	-	-	-	01

3.18 No. of faculty from the Institution
who are Ph. D. Guides   Nil
and students registered under them   Nil

3.19 No. of Ph.D. awarded by faculty from the Institution   Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   --   SRF   --   Project Fellows   --   Any other   --

3.21 No. of students Participated in NSS events:

University level   50   State level   --

National level   --   International level   --

3.22 No. of students participated in NCC events:

University level   Nil   State level   Nil

National level   Nil   International level   Nil

3.23 No. of Awards won in NSS:

University level	--	State level	--
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level	--	State level	--
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	09		
NCC	--	NSS	08	Any other	--

College Forum :

1) 05th Sep.2016 : Teacher day was celebrated in the college. All the staff members (Teaching & Non-Teaching) were felicitated with pens by the student member of the students council.

2) 19th Sep. 2016 : Death Anniversary of Late Shri. Laxmanji Motghare & Late Shrimati Shewantadevi Motghare. Various activities were conducted on this occasion.

- Blood Donation Camp.
- Eye Check-Up.
- Tree Plantation .
- Meal for older people.
- Excellence Awarded for Students.

3) 02nd Oct. 2016: Birth Anniversary of Mahatma Gandhi & Lal Bahadur Shatri.

4) 15th Oct. 2016 : the college marked the Late Ex. Presidents Abdul Kalam's Birth Anniversary as Vachan Prerna Din, as instructed by the Government of Maharashtra, Department of Education. About 100 students participated in this programme.

5) 06th December 2016 : Death Anniversary of Dr. Babasaheb Ambedkar.

6) 10th December 2016 : Human Rights Day.

7) 3rd January 2017 : Birth Anniversary of Savitribai Fule.

8) 12th January 2017 : National Youth Day/ Swami Vivekanand Jayanti Program.

9) 19th Feb. 2017 : Birth Anniversary of Chhatrapati Shivaji Maharaj.

N.S.S. :
Activities Conducted during Academic Year 2016-17

Sr. No.	Date	Name of Activity or Event	Individual or Group	Venue Outdoor / Indoor	No. of. students	Achievement
01	01-07-2016	Tree Plantation	Group	College Campus	30	Importance of Plants and Environmental awareness
02	19-09-2016	Blood Donation	Group	College Campus	12	Awareness about Blood Group, Haemoglobin count & Motivation for Community
03	03-10-2016	Campus Cleaning	Group	College Campus	All Students	Initiative to create awareness about clean campus
04	25-11-2016	Savidhan Din	Group	College Campus	All Students	To educate about our constitution
05	01-12-2016	AIDS Awareness Program	Group	College Campus	All Students	To aware about AIDS and its ill effects
06	25-01-2017	National Voters Day	Group	College Campus	All Students	To aware about Voting
07	26-01-2017	Flag Hosting	Group	College Campus	All Students	To imbibe values of patriotism
08	23-02-2017	Saint Gadgebaba Birth Anniversary	Group	Seminars Hall	All Students	To Awareness about cleaning

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Major Activities :-

- 1st July 2016   - Tree Planation.
- 5th Sep. 2016   - Celebrating of Teacher Day Program by Students.
- 19th Sep. 2016   - Blood Donation camp was organised by N.S.S. Unit.
- 2nd Oct. 2016   - Celebrated Mahatma Gandhi & Lal Bahadur Shatri Jayanti.
- 15th Oct. 2016   - Celebrated 'Vachan Prerna Din' on birth anniversary of Dr. A.P.J. Abdul Kalam.
- 26th Nov. 2016   - Constitutional day was celebrated by N.S.S. Unit.
- 6th Dec. 2016   - Death Anniversary of Dr. Babasaheb Ambedkar.
- 10th Dec. 2016   - Human Right Day.
- 3rd Jan. 2017   - Celebrated Savitribai Fule Jayanti.
- 12th Jan.2017   - Celebrated National Youth Day.
- 19th Feb. 2017   - Birth Anniversary of chhatrapati Shivaji Maharaj.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3 Acres	-	-	3 Acres
Class rooms	14	-	-	14
Laboratories	06	-	-	06
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	Computer & Printers	Students Fees	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

> 1) Library is fully automated with Library Software 'Soul'.
> 2) Library resources are bar coded with subject wise database.
> 3) Renewed membership for network sharing with N-List Database.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7184	-	625	69775	7815	687744
Reference Books	233	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	-	-	25	25600	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	15	1500	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	50	39	49	Computer Lab	-	04	01	06
Added	-	-	-	-	-	-	-	-
Total	50	01	50	-	-	04	01	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

  i) ICT   --

  ii) Campus Infrastructure and facilities   253071

  iii) Equipments   153987

  iv) Others/ Repairs & maintenance   172781

Total :   **579839**

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC Monitors the following students support services :-
1) Students Counselling Cell.
2) Computers Facility.
3) Internet Facility
4) Health Care.
5) Photocopy and Printing.
6) Wi-Fi Facility.

Sr. No.	Name of Support Services	No. of Programmes Organised	No. of Students Benefited
01	Students Counselling Cell	01 (Carrier Guidance Program)	All Students
02	Computers Facility	01 Training Programme	All Students
03	Internet Facility	-	Free Internet to all
04	Wi-Fi Facility	-	Free Wi-Fi to all
05	Health Care	01 (Health Check-Up Camp)	All Students
06	Photocopy and Printing.	-	All Students

5.2 Efforts made by the institution for tracking the progression

The IQAC Monitors and ensure the following :-
- All the students supports committee given wide publish of service provided to all the students.
- The records are meticulously maintained by each committee.
- Suggestion Box is provided.
- Committee meetings are held timely.
- Preparation of Academic Calendar for quality and enhancement.
- Admissions are made online.
- Examination related work is done and stipulated.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
861	127	-	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%
Men	466	47.17

	No	%
Women	522	52.83

	2015-16	Total	2016-17	Total
General	01		02	
SC	251		194	
ST	37		35	
NT & VJ	68	1087	84	988
OBC	688		663	
SBC	32		11	
Physically Challenged	0		0	

Demand ratio   99.50% (UG Only)

Dropout %

	Faculty	Dropout %
2016-17	B.A.	38.19%
	B.Sc.	36.67%
	M.A.	54.35%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries   Nil

5.5 No. of students qualified in these examinations

NET   Nil   SET/SLET   Nil   GATE   Nil   CAT   Nil

IAS/IPS etc   Nil   State PSC   Nil   UPSC   Nil   Others   02

5.6 Details of student counselling and career guidance

- Guidance workshop was organised by 'Counselling Cell' on 04th Jan. 2017 on the theme 'Personality Development' and all students from all faculties participate in the same.

- Through internal complaint committee a workshop on 'Sexual Harassment at work place (Prevention, Prohibition and Redressal) Act 2013' was organised.

No. of students benefitted   **All Students**

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

- " Say No To Sexual Abuse" workshop organised for girls students.

- Internal Compliant Committee constituted as per Sexual Harassment

  (Prevention, Prohibition and Redressal) Act 2013'

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level | Nil | National level | Nil | International level | Nil

No. of students participated in cultural events

State/ University level | Nil | National level | Nil | International level | Nil

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | Nil | National level | Nil | International level | Nil

Cultural: State/ University level | Nil | National level | Nil | International level | Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	Nil
Financial support from government	988	
Financial support from other sources	-	Nil
Number of students who received International/ National recognitions	-	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students | 03 |

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision:**
> To enrich the society through education by generating globally competent man power that can make an honest living in the country or outside and capable of contributing to the socio-economic development and welfare of the society. To inculcate in the students and general public, social skills, respect for ethics and law, tolerance and understanding needed to peacefully co-existing a multi racial and multi ethic society consisting of the very rich and very poor people.
>
> **Mission:**
> * Imparting higher education to the economically weaker socially discriminated and less privileged sections of the society.
> * To make every student employable through education and develop soft skills.
> * Educational empowerment of a predominantly rural population.
> * To provide comprehensive and balanced quality education.
> * To ensure overall personality development of students.
> * To orient the students for development of practical skills.
> * To inculcate competitive and humanitarian values among the students.
> * To strive for dissemination of existing knowledge.
> * To nurture the culture of research and analytical capabilities.
> * To impart scientific and moral education to achieve academic excellence.
> * To pursue excellence in serving society by the students.
> * To propagate the necessity of human, moral & ethical values and ideals in life.
> * To orient the students for self employment.
> * To introduce with latest technology and to provide the same to them.
> * To transform Rural girl into young dashing and dynamic women who, along with being job-skilled, are proficient to address the larger issues of life and become effective in building a strong and modern India.

6.2 Does the Institution has a management Information System

- Yes, the management is kept up to date with of all the relevant information.

- The reports of all the departments and the various committees are submitted to the principal, who then presents it to the management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College being affiliated to Rashtrasant Tukadoji Maharaj Nagpur, University Nagpur follows the curriculum prescribed by it.

6.3.2 Teaching and Learning

- Various strategies are used to make teaching-learning experiences student centric.
- Teaching methods such as Seminars, Workshop, PPT's, Educational Visits, Field Visits, etc. are conducted and organised by various departments.
- Teachers are encouraged to keep themselves updated with the latest knowledge and developments in their subject by attending actively participating in seminars, conferences, Workshop etc.

6.3.3 Examination and Evaluation

- The University has prescribed semester pattern, credit system for B.A. since 2016.
- The University has, in a phased manner, adopted the e-mode method of delivering university exam question papers to its affiliated college.
- The college has added, to its examination infrastructure, a special e-mode centre for maintaining confidentiality of the whole process of downloading and photocopy papers.
- Continuous evolution is practised for internal mark, using various ways such as class tests, project, PPT's class seminars, field visit etc. These practises have seen increased punctuality and regularity among the students.

6.3.4 Research and Development

- The college has research Cell which facilitates staff research work guides research work of P.G. students.
- It motivate staff members to write and publish research and review papers in various research journals and proceeding.
- The management has a special budget for research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The library provides an easy access to current and former –students, staff members and outside research scholars.
- Library makes optimum use of showcases, bulletin boards, wall papers, etc. to display new arrival, newspaper clippings, information display about competitive examination and latest notices.
- Library offers a photo copying facility.
- Library has internet board-brand connectivity, computerised catalogues, membership of INFLIBNET.
- Library provides book bank facility.

ICT

- 06 ICT Classrooms for students.
- Our college campus has wired LAN Internet System, Broad-Band connectivity and Wi-Fi Facility.
- We have computer lab with internet connectivity.
- Separate e-mode University Examination centre is established to maintain confidentiality.

Physical infrastructure

- New well-furnished college building is constructed which has all the modern facilities.
- A new larger college canteen is constructed.

Proposed Plans for Infrastructure Development

- Construction of new larger Gym.
- Establishment of "Students Creativity Centre" for capacity building.
- Construction of Auditorium and Swimming Pool.

Instrumentation

- The college has 07 different laboratories and calibration is done according to the schedule.
- Schedule : Calibration is done every two years.

6.3.6 Human Resource Management

- The college encourages staff members to apply for and participate in timely refresher and orientation courses in order to avail career advancement schemes.
- The college supports active involvement of its member in Professional Associations and forum to encourage their community contribution.
- It encourages staff members to publish their research work.
- Research papers presented by staff in state, National, and International seminars and conferences are published every year.
- For performance assessment of teachers, student's feedback analysis is done regularly.
- For medical aid facility a doctor is available on call basis.
- Health check-up camp organised every year for students of all faculties to assess their basic health parameters.
- Facilities like Canteen, Sports amenities are made available on campus.
- College provided a healthy environment, transparency in working and encourages a spirit of unity among the staff parameters.

6.3.7 Faculty and Staff recruitment

- Recruitment is done as per the state Government rules and norms laid down by UGC.
- Proposal regarding need for recruitment is conveyed by the H.O.D. to the Principal. The management is made aware of the vacancies that have arisen and posts are advertised interviews conducted keeping in mind the University, Government and UGC guidelines.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- Every year publicity about college admission process is done.
- Full transparency in admission process is maintained.
- 392 new students were admitted in the current academic year, 2016-17
- Admission committee is set up according to university norms, with management representative and backward class nominee.
- Counselling for admission is done by college staff, during admission period.
- Seats are filled on 'First come first served' basis.
- Fees concession and fee instalment scheme made available for the needy students.
- Online admission process initiated by the University.

6.4 Welfare schemes for

Teaching & Non-Teaching
- The Management helps to get personal loans from the banks if needed?
- Various insurances scheme are made available to Teaching & Non- Teaching staff.

Students
- Welfare fund is deposited with University.

6.5 Total corpus fund generated

| --- |

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	F.R. No. 123367w	Yes	-
Administrative	Yes	F.R. No. 123367w	Yes	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   **For Some course only**

For PG Programmes   **For Some course only**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- E-mode system for under graduate & post graduate examination.
- Online submission of examination forms.
- The university sends all question papers online and the pass words to download them on personal mobile phone of the superintendent of examination.
- E-mode system helps maintain confidentiality and is cost effective.
- Internal marks submission to University is Online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- No Special effort made by the University in this regards.

6.11 Activities and support from the Alumni Association

- Shares their expertise through guest lectures, workshop and guidance session.
- Helps in developing social linkages.

6.12 Activities and support from the Parent – Teacher Association

- Parents meet was organised on 21st September 2016, to make the Parents aware about University norms & College working regarding Academic, Co-curricular & Extra-curricular.

6.13 Development programmes for support staff

- College organises Training for supports staff as per need.
- Supports staff attends training programmes at Parent Body Level, University Level and in other educational institutions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rain water harvesting has been done.
- Gradual replacement of new light fixture with LED fixtures.
- Solar powering of the campus initiated at the society level.
- 'No Vehicle day' was observed on 18 Sept. 2016 in college by IQAC

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- A guidance lecture on 'Orientation to Competitive Examination.
- Department of English conducted General Grammar classes for all students.
- Department of Computer Science Conducted Computer Literacy classes for all students.
- Free Wi-Fi facility for all.
- For safeguarding the health and hygiene of girls students sanitary dispensers have been installed in girls washroom.
- Computer lab has been updated with latest infrastructure.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- College Magazine 'Arunodaya' was published.
- Parents Meet and Alumni Meet was conducted on 21st & 22nd Sept. 2016.
- Death Anniversaries of Late Shri Laxmanji Motghare & Late Shrimati Shewantadevi Motghare, celebrated on 19th Sept. 2016. Following activities were conducted on this occasion.
    - Blood Donation Camp
    - Eye Check-Up Camp
    - Cloth Distribution
    - Meal for Elder People
    - Tree Plantation
- Department of Marathi organised 'Marathi Bhasa Pandharwada' form 1st To 15th Jan. 2017.
- Students showed their writing skills through their writing in college publication. e.g. College Magazine 'Arunodaya'
- Winter Picnic was arrange for all students to Chikhaldara, Shegaon, Mozari & Nagpur. Around 100 students participated.
- Study tours of Geography department students were arranged to :-
    - Nerala Tekadi
    - Sonegaon
- The Health Check-Up camp for students was organised in the first week of January. Dr. Pradip Motghare & Dr. Pratibha Chute conducted Health Check-Up camp.
- Organised International Yoga Day on 21st June 2016.
- Organised 'Marathi Bhasa Din' on 27th Feb. 2017.
- Department of library celebrated the Birth Anniversary of 'Rangnathan' on 12th Aug. 2017.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice- I

Title of the Practice :

" Blood Donate Camp, Free Eye and Dental Check-up"

Best Practice- I

Title of the Practice :

Tree Plantation in the college premises and around village Kondha-Kosra

7.4 Contribution to environmental awareness / protection

- Tree Plantation programme was conducted in collaboration with NSS, on 18th Sept. 2016. 'Plantation was carried out in the college campus and around village Kondha-Kosra. Plants were planted by Principal, Staff Members and students.
- Department of Geography and continual Adult Education and Extension Department combinely organised following programmes. :
  - "Solar energy and its uses" on 9th Jan. 2017.
  - "Population Awareness Programme" on 23rd Jan. 2017.
  - "Protection and Conservation of Environment" on 15th Jan. 2017.
  - "Protection and Conservation of water" on 27th Jan. 2017.
- Water Harvesting Plant is constructed in the college campus.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [✔]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength :
- The approachable management of Late Shri Laxmanji Motghare Charitable Trust, Nagpur Under which the college runs the academic, co-curricular and extra-curricular activities and students welfare activities have been instrumental in cultivating the culture of Quality Excellence.
- College allows the financially weak students to pay fees in instalments.
- The college conducts extra classes and remedial coaching for slow learners.
- The college established 'Competitive Examination Cell" which provides coaching and conducts college level competitive exam.
- Strong feedback mechanism helps in continual improvement in college day to day working.
- Considering the semester system examination and completion of syllabus and satisfaction of teaching, the college has modified and channelized the extra-curricular activities and co-curricular activities in such a way that maximum time can be allotted to teaching.

Weakness :
- Lack of financial support from the government.
- Students struggle to make their basic needs as they belong to poor and rural background.

Opportunities :
- There is an opportunity for developing innovative programmes as per the need of the society.
- College has scope for developing programmes which encourage Self-employment opportunity.

8. **Plans of institution for next year**

> *To organise Publication of :-*
> - 'बाबुराव बागुलांच्या दोन कादंब-या' Authored by Dr. Anil C. Bopche, Head, Dept. of Marathi.
> - 'कादंबरीकार राजन गवस' Authored by Dr. Anil C. Bopche, Head, Dept. of Marathi.
> - College Magazine "Arunodaya".
> - To organise educational tours of students.
> - To organise Foundation course, Remedial Teaching course for students.
> - To encourage staff & students in their research activities.
> - To conduct "Alumni Meet" & "Parents Meet" in December 2017.
> - To organise Residential Special camps as NSS activity in village adopted by our college.
> - To Organise Intramural Tournament in Jan. 2018.
> - To organise college Gathering in Jan. 2018.

Name : Mr. Avinash G. Yette

_____

Signature of the Coordinator, IQAC

Name : Dr. Arun L. Motghare (Principal)

_____

Signature of the Chairperson, IQAC

_____ *** _____

List of Annexure

I.   **Academic Calendar for 2016-17 : (Part A:2.15)**

II.   **Analysis of the feedback from stakeholders.(Alumni/Parents/Students) :**

        (Part B: 1.3)

III.   **Details of Research Publications (3.4)**

IV.   **Best Practices of the Institution : (7.3)**

Annexure I: Academic Calendar for 2016-17 : (Part A:2.15)

JUNE- 2016

1. Beginning of the first term — 16th June 2016
2. Preparation of College Time-Table — 18th June 2016
3. Beginning of Admission Procedure — 19th June 2016

JULY- 2016

1. Commencement of Regular Classes — 1st July 2016
2. University Establishment Day — 5th July 2016
3. IQAC Meeting
    5th July 2016
4. Procedure of Selection for N.S.S. & C.A.E. — 30th July 2016

AUGUST- 2016

1. Independence Day — 15th August 2016
2. First Unit Test

SEPTEMBER - 2016

1. Teacher Day — 5th Sept. 2016
2. Death Anniversary of Late Shri Laxmanji Motghare — 19th Sept. 2016
    & Shewantadevi Motghare
    (Blood Donation , Eye Check-Up, Tree Plantation)
3. Parents Meeting — 21st Sep. 2016
4. Alumni Meeting — 22nd Sep. 2016
5. National Establishment of N.S.S. — 24th Sept. 2016
6. SRC Election as per the Dates of University
7. Raobahadur Laxminarayan Day — 30th Sept. 2016
8. Second Unit Test Exam

OCTOBER - 2016

1. Birth Anniversary of Mahatma Gandhi
    & Lal Bahadur Shastri — 2nd Oct. 2016
2. First Terminal Test Exam
3. Ending of First Term
4. Beginning of Winter Vacation — 28th Oct. 2016

OCTOBER - 2016

    1. Beginning of Second Term   27th Oct. 2016

DECEMBER - 2016

1. Death Anniversary of Dr. Babasaheb Ambedkar   6th Dec. 2016
2. Human Rights Day   10th Dec. 2016
3. Books Exhibition   14th Dec. 2016
4. Third Unit Test Exam

JANUARY - 2017

1. New Year Programme   1st Jan. 2017
2. Birth Anniversary of Savitribai Fule   3rd Jan. 2017
3. National Youth Day   12th Jan. 2017
4. Fourth Unit Test Exam
5. Republic Day   26th Jan. 2017
6. College Tour

FEBRUARY - 2017

1. Sports Gathering
2. Birth Anniversary of Chatrapati Shivaji Maharaj   19th Feb. 2017
3. Second Terminal Test Exam
4. Teacher Meeting Regarding University Exam
5. Annual Day Function   28th Feb. 2017

MARCH - 2017

1. World Women's Day   8th Mar. 2017
2. Beginning of University Summer Exam

APRIL - 2017

1. Ending of Second Term
2. Beginning of Summer Vacation   1st May 2017

Analysis of the feedback from stakeholder/Alumni/Parents/Students : (Part B:1.3)

Late Shri Laxmanji Motghare Charitable Trust, Nagpur

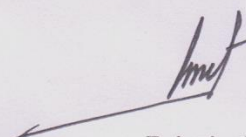# Dr. Arun Motghare Mahavidyalaya, Kondha-Kosra

Consolidated Statement of Analysis Sheet

(Library Services/Students Feedback/Parents Feedback/Alumni Feedback)

Sr. No	Feedback for the Activity	Overall Rating in Percentage	Rating
01	Library Feedback by Students	84.50 %	Very Good
02	Students Feedback for Teacher Evaluation	93.96%	Excellent
03	Parents Feedback	95.94%	Excellent
04	Alumni Feedback	86.70%	Very Good

Co-Ordinator

Principal

Details of Research Publications (3.4)

Publication in Journals / Proceedings / Books :

Name of the Teacher	Title of Research / Review Paper	Name of the publication Details (Name, Level, ISBN/ ISSN	Citation Index with Year	Impact Factor
Mr. Rajesh I. Bansod	**The Literature of The Indian Diaspora**	Research Paper Published in National Seminar Book **ISBN : 978-81-927767-9-8**	2017	-
Dr. Prashant V. Burade	वैरागड पर्यटन स्थळः एक भौगोलीक अभ्यास	Research Journal **ISSN : 2394-6903**	2017	-
Dr. Prashant V. Burade	गडचिरोली जिल्हयातील पर्यटन स्थळेः एक अभ्यास	International Research Journal **ISSN : 2278-9308**	2016	3.20
Mr. Arun B. Alewar	डॉ. बाबसाहेब आंबेडकरांची पत्रकारीता	सत्यशोधक इतिहास अकादमी, महाराष्ट्र राज्य **ISBN : 978-93-5265-348-5**	2016	-
Mr. Arun B. Alewar	असंघटीत क्षेत्रातील महिला कामगारांचे मानवी हक्क	Research Paper Published in National Seminar Book **ISBN : 978-81-927767-7-4**	2017	-
Mr. Kamraj R. Ramteke	**Women Reform:** **Dr. Ambedkar's Contribution**	सत्यशोधक इतिहास अकादमी, महाराष्ट्र राज्य **ISBN : 978-93-5265-348-5**	2016	-
Mr. Avinash G. Yette	**Human Rights And Education**	Research Paper Published in National Seminar Book **ISBN : 978-81-927767-7-4**	2017	-
Mr. Avinash G. Yette	**Freely Available Open Access Publication**	Research Paper Published in National Seminar Book **ISBN : 978-81-927767-5-0**	2016	-

Best Practices of the Institution : (7.3)

Best Practice-I
   1) **Title of the practice: "Blood Donate camp, Free Eye and Dental check-up"**

2) Goal:
>   1) Organize blood Donation camp and save people life.
>   2) Support poor people with eye and dental check up.
>   3) Helping poor people.

3) The context : The college has role to play for community and a for that college organize
> Death Anniversary of late Shri Laxmanji Motghare and Late Smt. Sewantadevi Motghare every year on dated 19th September . On this day college organize Blood Donate camp, free Eye Check up and Dental Check up for the poor people's of the nearest villager.

4) The practice :
> This practice exists from last 5 years. Every year the college organizes blood Donation camp on dated 19th September with the help of rural hospital Pauni. College give detail information to the hospital and theysend their team with the proper facilities and team. Local villagers, student and staff Donate blood and save human life.
> The college also organizes Eye and Dental Check up programmed on same day with the help of same hospital. These doctors provide free consultation after eye check up and then college distributes free spectacles to the needy and adviced patients.
> By these practice college play a dynamic role in helping society and nearby community.

5) Evidence of success :
>   ☐ The list of blood Donate students and staff with the certificate of rural hospital.
>   ☐ Photograph of blood Donate camp.
>   ☐ List of Eye and Dental check up with photograph.
>   ☐ News paper cutting.

6) Problems Encountered and Resource Required
> This area is known as Naxalite and backward class, so the college provide every year free eye and dental check up camp for the nearest villagers. Also college student and staff donate blood and help peoples life.

Best Practice-II
1) Title of the Practice:-

"Tree plantation in the college premises and around village Kondha-Kosra"
2) Goal:

☐ To motive students and peoples for plantation of tree.

☐ To counsel students and peoples raising number of trees aside road field and open   space of land.

☐ To arouse social consciousness about trees.

☐ To develop the culture of 'Vruksh Valli Amha Soyare Vanchare'.

☐ To contribute in the national mission in the field of tree plantation.

☐ To cultivate the values of tree in adjoin area.

☐ To show important of "NO TREE, NO ALIVE".

3) The context: The college is situated in rural area, where the contribution of students and villagers is good but they have no awareness has no awareness about the values of trees in human life. The percentage of the tree cutting is much more amongst the villager. It is great challenge before the college and trustees. The economical and social conditions in rural area are not satisfactory and promising. The students and villagers are made aware through plantation of tree. The condition becomes horrible for live life. Once the students and people are educated, they gets different vision about plantation. The entire human being and the society can be sustain with tree plantation initiative in decision. Financial, Social, Natural independence empower the student and improve their natural life.

4) The practice :
"Going Green"

☐ Trees are planted on each side of the college premises and both side of the village roads.

☐ Funds are set aside to bear project cost for planting trees.

☐ To plant fruit bearing trees.

Taking into consideration the vision and mission of the institution the college started the special drive during onset of rainy season to plantation the trees. The teacher and non-teaching staff giving information to the student about the tree plantation and importance of plants in human life development. During regular class hours importance of plantation is educated to all the students.

5) Evidence of success:

☐ The list of purchase various trees.

☐ Photograph of trees plantation.

☐ News paper cutting.

6) **Problems Encountered and Resource Required**

Tree plantation is a essential needs of today's world because every nation are facing pollution problem. Because of this college planted at least 100 to 150 trees every year near the college and near village.

7)   **Name of the Principal :**   Dr. Arun L. Motghare

       Name of the Institution :   Dr. Arun Motghare Mahavidyalaya, Kondha-Kosra, Tah-Pauni, Dist-Bhandara

       City   :   Kondha-Kosra, Tah-Pauni, Dist-Bhandara

       Pin Code :   441908

       Accredited Status: -   **"C"**

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       Email :   drarunmotgharecollege@gmail.com

       Mobile: 09422147769